

# Position Results Description

A Position Results Description is a short and concise description of the role, responsibilities and accountabilities of a ministry leader. It forms the basis necessary to evaluate the results of ministry in the specific area of the church (EG. Children's Ministry, Small Groups etc.) and aids planning and decision-making by the ministry leader and team.

Discuss with key people what you see as the major goal of the position and let them see you write it down. Why?

Ask them what they think are the vital areas you should be concentrating on. Show them an informal list of these 'Key Result Areas' and let them know that you will be concentrating on these in order to obtain the result outlined in the major goal.

## ..... ministry coordinator Position Results Description

**Ministry Leaders Role:**

**Ministry Goal:**

**Accountable to:**

**Date of next review:**

**Major Goal of this  
Position:**

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**Key Result Area:**

This will be done well when I ...

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