

Life Groups Ministry Coordinator

Position Results Description

Date:

Goal of the Life Groups Ministry:

Major Goal of Coordinator's Position:

Ministry Team members:

Accountable to:

Date of next review:

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1. *What are the vital areas (Key Result Areas) that you and the team should be concentrating on in order to obtain the Major Goal.*
 2. *With each of these Key Result Areas, determine your performance standards – ie. what needs to be done in order to achieve the desired result in that area*
 3. *These performance standards can then be built into your Plans of Action in your Ministry Plan.*
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Key Result Areas

Key Result Areas are those areas of your ministry that need to be achieved in order to obtain the result outlined in the Major Goal (EG. personnel resourcing, financial and equipment resourcing, preparation / set up, clean up, accountability, administration, team training, etc.)

Key Result Area 1: Management and communication

Performance standards *(This will be done well when I ...)*

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Key Result Area 2: Special Focus studies

Performance standards *(This will be done well when I ...)*

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Key Result Area 3: Pastoral Care

Performance standards *(This will be done well when I ...)*

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Key Result Area 4: Leadership development

Performance standards *(This will be done well when I ...)*

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Key Result Area 5: Resource management

Performance standards *(This will be done well when I ...)*

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Key Result Area 6: Accountability

Performance standards *(This will be done well when I ...)*

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